

Council Chambers:

ROLL CALL:

The City Council of Lincoln Center convened in regular session at 7:30 p.m. with Mayor Travis Schwerdtfager presiding. Councilmembers present: Angela K. Corpstein, Ryley Hembry, Brennan Johnson, Elijah Keever, and Melodee K. Larsen. Officials present: Attorney Jeffrey A. Norris, Clerk Heather N. Hillegeist. Also present: Superintendent Jesse C. Meyer.

VISITORS:

Visitors in attendance for all or portions of the meeting: Jeff Ahring, Gage Mortimer, Kirk & Susan Wollesen, Jarrod Heinze, Anita Simmons, Charlene Griffin, Michelle Hair, Kathy Moss, Cecilia Tagtmeyer and Kris Heinze.

AGENDA AMENDMENTS:

There were no amendments to the agenda.

MINUTES:

Upon motion by Larsen, seconded by Corpstein, minutes of the January 10, 2022, regular meeting were approved as written.

PAYROLL VOUCHER:

Payroll Voucher No. 22-01, for January wages and salaries in the amount of \$57,004.00, was presented. A motion by Keever, seconded by Johnson, to approve said Payroll Voucher, carried.

ACCOUNTS PAYABLE:

Accounts Payable lists were reviewed, including prepaid invoices in the amount of \$187,569.72, and unpaid invoices totaling \$261,550.57. Upon motion by Larsen, seconded by Keever, all said invoices in the amount of \$449,120.29, were approved for payment.

Hillegeist explained that included in the accounts payable were CDBG 20-PF-029 and Kansas Public Water Supply Loan Fund payments to; Deep Creek Construction, LLC. Pay Request No. 3 and 4 \$120,796.92, Schwab-Eaton for engineering \$9,648.75 and NCRPC \$5,000.00 for grant administration in connection with the Waterline Project, totaling \$135,445.67.

DELINQ. ACCNTS.:

Five (5) accounts, totaling \$949.77, were on the list of delinquent utilities reviewed.

OATH OF OFFICE:

Clerk Hillegeist administered the oath of office to newly-appointed Councilmember Ryley Hembry and elected Councilmember Elijah Keever.

APPOINTMENTS/
CITY OFFICIALS:

Mayor Schwerdtfager appointed Jennifer R. O'Hare to replace Brian V. Grace following his resignation from Municipal Judge for the ensuing year. There followed a motion by Larsen, seconded by Corpstein, to confirm the Mayor's appointment and recommendation. Motion carried.

SENIOR CENTER:

Senior Center representative Cecilia Tagtmeyer reported to the Governing Body that they are in need of some updated office equipment, furnace and roof repairs. After discussion, Larsen moved to approve a \$1000 monetary donation to the Lincoln Senior Center as in previous years, seconded by Johnson. Carried.

LAHS RABIES CLINIC:

Anita Simmons, representing Lincoln Area Human Society, requested to use the garage at City Hall to host a rabies clinic on March 5, 2022 from 9 a.m. to noon. The request was approved unanimously with City Hall to make the building accessible. Simmons requested that the Governing Body consider housing options for out-of-town dogs for the future.

LIVE LINCOLN CO:

Chamber Office Manager Kris Heinze and board member Michelle Hair explained they are working on the newest edition of the full color glossy magazine "Live Lincoln County." Larson expressed that the publication is a combined effort with the Lincoln County Economic Development Foundation and the Chamber of Commerce with free publications distributed in different high

traffic travel areas to promote tourism and recruit businesses and individuals to Lincoln County. Heinze explained that due to the combined effort and volunteer help, the cost had remained the same for a feature advertiser which includes two pages of advertising in the magazine and a major banner ad on the website. Following further discussion, Keever moved to commit \$985.00 to the “Live Lincoln County” project with the same design. Motion seconded by Corpstein, carried.

CDBG PROJECT UPDATE:

Susan Wollesen explained that they are requesting that the City request a six-month time extension from the Department of Commerce for the CDBG Waterline Project due to illness and material/weather delays. Larsen moved to request a six-month time extension due to delays with materials and COVID. Motion was seconded by Keever, carried. Upon a call for vote the following voted, Aye: Corpstein, Hembry, Johnson, Keever, and Larsen. Nays: None.

FIRE DEPT:

Fire Chief Jarrod Heinze explained that in the county there is a policy/resolution that is followed when open burning becomes out of control. The charge is \$250/truck and \$5/hour/man that responds to the fire. Currently, the city code bans certain open burning without first making contract with the fire chief. After discussion, Attorney Norris was requested to draft an Ordinance addressing fine amounts for the March meeting for review by the Governing Body.

INSURANCE QUOTE:

Gage Mortimer, agent of The Davidson Agency, presented the Governing Body with a quote from EMC Insurance for the city’s commercial property, liability and auto insurance. The city is currently insured with Midwest Public Risk. After discussion, Keever moved for the city to start the process of withdrawing from Midwest Public Risk (MPR). Motion seconded by Johnson, carried 4-0. Hillegeist was instructed to contact Gage Mortimer and have him return at the April council meeting to make any necessary adjustments to the policy EMC Insurance that was presented.

KMEA DIRECTOR #2:

Upon motion by Larsen, seconded by Keever, Jeff Ahring was appointed to serve as the City of Lincoln Center’s Director #2 on the Kansas Municipal Energy Agency’s Board of Directors expiring April 30, 2024.

POOL WAGES:

Councilmember Keever requested that the city consider raising pool wages to increase the number of applicants and hopefully entice employees to return for more than one season. Keever moved to; set the starting lifeguard wage at \$10/hour with a \$.50/hour increase for each year returned with a cap of \$12/hour and set the starting manager wage at \$15/hour with a \$.50/hour increase for each year returned with a cap of \$18/hour. Motion seconded by Corpstein, carried.

NUISANCES:

Superintendent Meyer reported he had been in contact with the owner of the property on Court Street regarding the removal of the house. Meyer said the owner of the nuisance property on First Street asked for an extension.

EDUCATION:

Clerk Hillegeist advised she would be attending the City Clerk’s Conference being held in Manhattan on March 15th-18th.

ADJOURN:

There being no further business, Larsen moved to adjourn. Motion seconded by Johnson, carried. Council adjourned at 9:47 p.m.

/s/ Heather N. Hillegeist
City Clerk