

Council Meeting

December 11, 2023

Council Chambers

ROLL CALL: The City Council of Lincoln Center convened in regular session at 6:30 p.m. with Mayor Travis Schwerdtfager presiding. Councilmembers present Angela K. Corpstein, Hayden Howard, Elijah Keever, Mark Luce and Melodee Larsen. Officials present: Attorney Jeffrey A. Norris and Clerk Heather N. Hillegeist. Also, present: Superintendent Jeff Ahring.

VISITORS: Others in attendance for all or portions of the meeting: Doug Palen, Darcy Couse, Becky McQueen, Keegan Bailey, Galen Liggett, Jyll Phillips, Clay Haring, Kristin and Anthony Dail.

AGENDA AMENDMENTS: There were no amendments to the council meeting agenda.

MINUTES: Upon motion by Corpstein, seconded by Larsen, minutes of the November 13, 2023, regular meeting were approved as written.

PAYROLL VOUCHER: Payroll Voucher No. 23-11, for November wages and salaries in the amount of \$73,943.27, was presented. A motion by Keever, seconded by Corpstein, to approve said Payroll Voucher, carried.

ACCOUNTS PAYABLE: Accounts Payable lists were reviewed. Invoices prepaid in November totaled \$23,922.94. Unpaid invoices received to date, totaled \$127,763.93. Upon motion by Keever, seconded by Corpstein, all said invoices in the amount of \$151,686.87, were approved for payment.

DELINQ. ACCOUNTS: Clerk Hillegeist requested approval to write off, for bookkeeping purposes only, four (4) of the accounts totaling \$2,697.53. Upon motion by Keever, seconded by Corpstein, said request was approved.

WEST BALL FIELD: Rec Director Darcy Couse asked for permission to remove the curb cut at the west ball field entrance on 7th Street and move it to the Lincoln Avenue by the concession stand and for the City to install some gutters on the concession stand. The rec board has been observing that when the water flows down Lincoln Avenue it runs directing in the existing curb cut and off the roof and washes out the field on the third base line. After discussion, the rec was given permission to install a curb on the 7th Street entrance, place fencing to block that entrance, make a curb cut on Lincoln Avenue by the concession stand and the City would install guttering on the concession stand.

NCK OUTDOORS: Doug Palen, President and Founder of NCK Outdoors updated the Governing Body on the Quartzite Park Project for recreational trails. He requested permission to help dispose of unwanted items in the proposed area. Palen said moving forward he would put together a Memorandum of Understanding (MOU) for the City Attorney to review that would need approved and signed by NCK Outdoors and the City of Lincoln Center. Palen was approved to contact a property owner, with adjoining property about an easement or possible purchase of a portion of the property for the entrance trail head.

CDBG BID AWARD: Keegan Bailey, North Central Regional Planning Commission (NCRPC), presented the Governing Body with the third and final round of bids for rehab for two (2) properties. Bailey explained both bids came in high and the Governing Body had two options; deny the bids and walk away or accept the bids and let the property owners determine if they wish to put in additional match dollars. After discussion, Keever moved to award the bids as follows; 206 E. School to CL Renovations for \$55,090.00 and 220 E. Yauger to M & R Contracting for

\$45,400.00, authorize the mayor to sign the contracts with the awarded contractors, Bailey to notify the property owners to allow them to determine if they plan to put in the additional match dollars that may be required for the project to move forward. Motion seconded by Luce, carried.

Bailey presented the Governing Body with the bids for demolition for two (2) properties. Bailey explained she had received two bids on each property and she would recommend the City award to the low bidder. Keever moved to award the demolition of 528 E. Court and 117 N. 2nd to Western Sales Co. in the amount of \$19,800 for both properties and authorize the mayor to sign the contracts with the awarded contractor. Motion seconded by Corpstein, carried.

CITY SVC. AWARDS:

Clerk Hillegeist announced a City Service Award for Mayor Travis Schwerdtfager for 10 years of dedicated service to the City of Lincoln Center. Mayor Schwerdtfager announced three (3) City Service Awards, Treasurer Galen Liggett for 40 years, Councilmember Melodee Larsen 10 years and City Superintendent Jeff Ahring for 10 years of dedicated service to the City of Lincoln Center.

PERSONNEL/2023 WAGES:

After discussion, Keever moved that all full time hourly and salaried employees be granted a \$.50 per hour COLA increase and the starting wage increase to \$19.25 per hour effective with the January 2024 payroll, seconded by Luce, carried.

Larsen moved to increase the Fire Chief Jarrod Heinze salary from \$100 to \$150 effective with the January 2024 payroll, seconded by Corpstein, carried.

Clerk Hillegeist to put Elected and Appointed Officials compensation on the agenda for the January Council meeting.

AIRPORT OPERATING
LEASE:

Attorney Norris explained each portion of the airport operating lease with the Governing Body and answered questions. Following discussion, Haring agreed to prepare a report of receipts and expenses to provide to the Governing Body at the January council meeting. The report would be submitted annually to the Governing Body to review.

UNFIT STRUCTURE:

Attorney Norris explained he is waiting on pictures and a report on the nuisance property on Park Street from the Public Officer to move forward on the Resolution for Abatement of the property.

NUISANCES:

There was nothing reported by the Public Officer.

YEAR-END MEETING:

The year-end City Council meeting was set for December 29, 2023, at 7:30 a.m.

ADJOURN:

There being no further business, Luce moved to adjourn. Motion seconded by Keever, carried. Council adjourned at 8:15 p.m.

/s/ Heather N. Hillegeist, MMC
City Clerk