

City Hall Council Chambers:

ROLL CALL: The City Council of Lincoln Center convened in regular session at 6:30 p.m. In the absence of Mayor Travis Schwerdtfager, President of the Council Elijah Keever, presided. Other Councilmembers present: Angela K. Corpstein, Brennan Johnson and Mark Luce. Councilmember absent: Melodee K. Larsen. Officials present: Attorney Jeffrey A. Norris and Clerk Heather N. Hillegeist. Also, present: Superintendent Jeff Ahring.

VISITORS: Visitors in attendance for all or portions of the meeting: Kathy Moss, Cecilia Tagtmeyer, Pam Morgan, Jesse Knight, Ramon Gil, Danielle Hollingshead, Eric Wolgamot and Robert Loveless.

AGENDA AMENDMENTS: There were no amendments to the council meeting agenda.

MINUTES: Upon motion by Corpstein, seconded by Johnson, Minutes of the April 10, 2023, regular meeting were approved as written. Corpstein made a motion to approve Minutes of the April 26, 2023 special meeting, seconded by Johnson.

PAYROLL VOUCHER: Payroll Voucher No. 23-04, for April wages and salaries in the amount of \$67,597.25 was presented. A motion by Johnson, seconded by Corpstein, to approve said Payroll Voucher, carried.

ACCOUNTS PAYABLE: Accounts Payable lists were reviewed. Invoices prepaid in April totaled \$23,463.11. A list of unpaid invoices received to date totaled \$140,302.53. Upon motion by Corpstein, seconded by Johnson, all said invoices in the amount of \$163,765.64, were approved for payment.

DELINQ. ACCNTS.: Nine (9) accounts, totaling \$3,181.16, were on the list of delinquent utilities reviewed.

FRA TREASURER BOND: Upon motion by Corpstein, seconded by Johnson, the Treasurer's bond for the Lincoln Firefighters Relief Association, in the amount of \$15,000.00, was approved.

SENIOR CENTER: Senior Center representative Cecilia Tagtmeyer reported to the Governing Body that they are in need of a new phone system, water softener, wall and roof repairs. After discussion, Corpstein moved to approve a \$1000 monetary donation to the Lincoln Senior Center as in previous years, seconded by Johnson. Carried.

CEMETERY MARKERS: Pam Morgan presented the Governing Body with a proposal for new cemetery markers made out of 3/16 inches thick aluminum approximately 11.5 inches in size. She had contacted Street Plumbing, Heating and Electrical and they were willing to discount the project. The total project with materials, installation and reduced labor was projected to be \$3,500 not to exceed \$4,000. The project would be completed by Memorial Day if approved. Corpstein moved to approve the project for \$3,500 not to exceed \$4,000 with monies to come from the cemetery trust fund to cover the project. Motion seconded by Luce, carried. Morgan relayed she had been requested by Clerk Hillegeist to look into a new kiosk for the cemetery and would report back with findings at a later date.

PERSONNEL ROSTER: Jesse Knight informed the Governing Body that the employees and officials badges are expired and they need to get new ones issued. He encouraged all to fill out the documentation and bring a Driver's License to the Emergency Services office to get a replacement badge issued.

Knight relayed that the County is using a system called Salamander Asset Management to track assets and would be available for the city to use if they wish. Knight said the County would be hosting a program for people to discard hazardous wastes (i.e., paint, chemicals, electronics) in the

future and asked if the city would support the program. The Governing Body was supportive of the program.

NUISANCE TIME EXTENSION: Ramon Gil asked for an additional extension for cleaning up the property at 103 N 1st. He explained the auctioneer was unable to hold his auction until a further date. The Governing Body was not inclined to extend his deadline and denied the request.

2022 AUDIT REPORT: Danielle Hollingshead reviewed the City of Lincoln Center Financial Statements for the year ending December 31, 2022 with the Governing Body. She thanked the City management and staff for its cooperation with the audit process. She then reviewed the “City of Lincoln Center’s Primary Government Financial Statement with Independent Auditor’s Report” document, making note of any significant changes. Hollingshead shared that increasing the sewer rate has finally improved the balance and stability of that fund. There followed a motion by Corpstein, seconded by Johnson, to approve and accept the 2022 Audit Report and Financial Statements, as presented. Motion carried.

PERSONNEL: Upon motion by Corpstein, seconded by Johnson, the employment of Michael Austin Biggs, lineman \$25/hour, effective May 8, 2023, was approved.

BASE GRANT: Hillegeist reported the City of Lincoln Center was awarded the Building A Stronger Economy (BASE) grant for the purpose of improving gas line infrastructure to serve the Applequist Manufacturing, Inc. facility in the city’s industrial park in the amount of \$144,900.

NUISANCES: Public Officer, Robert Loveless reported he has been taking pictures and documenting several nuisance properties around town. Loveless wished to visit with Attorney Norris following the meeting to discuss in detail the correct processes for reporting nuisances.

ADVERTISING: Clerk Hillegeist relayed she had contacted the local funeral home regarding the cemetery sexton position and they didn’t feel they had enough time to do the job. Hillegeist indicated she has posted the position on the city’s and livelincolncounty websites.

Clerk Hillegeist reported she had published the advertisement for the landscaping/mowing proposals and bids are due June 12th to City Hall by 5 p.m.

ENGINEERING: Clerk Hillegeist asked the Governing Body if they were wanting to officially void the contract with Schwab-Eaton for the park restroom project. The Governing Body wanted to leave the contract open at this point.

ADJOURN: There being no further business, Johnson moved to adjourn. Motion seconded by Corpstein, carried. Council adjourned at 7:54 p.m.

/s/ Heather N. Hillegeist
City Clerk